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| Question No. |  |
| 1. | **What is the procedure to obtain permission for erection of a lift?**  |
| The owner of the place/ building where the lift is proposed to be installed may apply online under the service name “Approval of Installation of Passenger Lift, Lift Shaft and Machine Room (Erection Permission)” to seek erection permission and :1. Fill up the Form-A application
2. Upload the complete drawings of the lift installation
3. Self-declaration by the owner/s of the place in the prescribed format.

Upon submission of application, the contents will be verified as per the provisions of the Bombay Lifts Act, 1939 as extended to NCT of Delhi and the Delhi Lifts Rules, 1942 and on being satisfied permission to erect the lift will be issued online within seven working days. |
| 2. | **How to obtain a license for working of a lift?** |
| The owner/s of the place, who has been granted permission to erect a lift shall apply online for “Grant of License for Working of a Passenger Lift”along with the fees as prescribed below.1. Lift having speed upto 1.00 mps . . . . . . . Rs. 520/-
2. Lift having speed above 1.00 mps upto 1.50 mps .. . . . . . Rs. 770/-
3. Lift having speed above 1.50 mps . . . . . . . . . . . Rs. 1020/-

Upon submission of application, an inspection of the lift will be carried out by the Inspector of Lifts. On being satisfied regarding compliance of the provisions of the Act and Rules, a license to work the lift will be issued online within 15 working days. In case of any deficiency observed, an online communication will be issued to the applicant to remove the same. |
| 3. | **What is the procedure to apply for periodical inspection of lift?** |
| The licencee of the lift, may apply for a periodical inspection of the lift to verify the compliance of safety provisions. For this applicant may apply online under the service name “Periodical Inspection of Lifts” along with fees as prescribed below.1. Lift having speed upto 1.00 mps . . . . . . . . . Rs. 515/-
2. Lift having speed above 1.00 mps upto 1.50 mps . . . . . . . Rs. 765/-
3. Lift having speed above 1.50 mps . . . . . . . . . . Rs. 1015/-

Upon submission of online application, an inspection of the lift will be carried out. On being satisfied regarding compliance of the safety provisions of the Act and Rules, NOC to continue the use of lift will be issued online within 30 working days. In case of any deficiency observed, an online communication will be issued to the applicant to remove the same. |