

FAQs on Registration of Establishment under BOCW Act, 1996.

1. Where the Act applies?

It applies –

a. To every establishment which employs, or had employed on any day of the preceding twelve months, ten or more building workers in any building or other construction work

Explanation: For the purposes of this sub-section, the building workers employed in different relays in a day either by the employer or the contractor shall be taken into account in computing the number of building workers employed in the establishment

2. Who is required to obtain Registration Certificate?

Every employer shall—

a. In relation to an establishment to which this Act applies on its commencement, within a period of sixty days from such commencement; and

b. In relation to any other establishment to which this Act may be applicable at any time after such commencement, within a period of sixty days from the date on which this Act becomes applicable to such establishment, Provided that the registering officer may entertain any such application after the expiry of the periods aforesaid, if he is satisfied that the applicant was prevented by sufficient cause from making the application within such period

(2) Every application under sub-section (1) shall be in such form and shall contain such particulars and shall be accompanied by such fees as may be prescribed.

(3) After the receipt of an application under sub-section (1), the registering officer shall register the establishment and issue a certificate of registration to the employer thereof in such form and within such time and subject to such conditions as may be prescribed.

(4) Where, after the registration of an establishment under this section, any change occurs in the ownership or management or other prescribed particulars in respect of such establishment, the particulars regarding such change shall be intimated by the employer to the registering officer within thirty days of such change in such form as may be prescribed.

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4. How to apply for Registration Certificate?

The grant of registration certificate has been made online and the services can be availed through portal e-district Delhi. The employer/ contractor who is required to obtain registration certificate, is required to create his/her user ID and password by logging into the website - edistrict.delhigovt.nic.in/ and thereafter by filling up the details in the Performa available on the website and uploading the required documents can apply for the same.

5. Registration Fee required to be deposited for obtaining Registration Certificate?

No. of Contract Workers	Registration Fee (in Rs.)
Up to 100	100
101 to 500	500
More than 500	1000

6. When Registration Certificate can be revoked?

If the registering officer is satisfied, either on a reference made to him in this behalf or otherwise, that the registration of any establishment has been obtained by misrepresentation or suppression of any material fact or that the provisions of this Act are not being complied with in relation to any work carried on by such establishment, or that for any other reason the registration has become useless or ineffective and, therefore, requires to be revoked, he may, after giving an opportunity to the employer of the establishment to be heard, revoke the registration.

7. Where appeal can be filed?

i. Any person aggrieved by an order made under section 8 may, within thirty days from the date on which the order is communicated to him, prefer an appeal to the appellate officer who shall be a person nominated in this behalf by the appropriate Government: Provided that the appellate officer may entertain the appeal after the expiry of the said period

of thirty days if he is satisfied that the appellant was prevented by sufficient cause from filing the appeal in time

ii. On receipt of an appeal under sub-section (1), the appellate officer shall, after giving the appellant an opportunity of being heard, confirm, modify or reverse the order of revocation as expeditiously as possible.

8. Responsibilities/ Liabilities of contractor/ employer?

- i. An employer shall be responsible for providing constant and adequate supervision of any building or other construction work in his establishment as to ensure compliance with the provisions of this Act relating to safety and for taking all practical steps necessary to prevent accidents
 - ii. An employer shall, at least thirty days before the commencement of any building or other construction work, send or cause to be sent to the Inspector having jurisdiction in the area where the proposed building or other construction work is to be executed.
 - iii. Where any change occurs in any of the particulars furnished under sub-section (1), the employer shall intimate the change to the Inspector within two days of such change.
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9. Punishment/ Penalties for violation of the provision of the Act?

- i. Where an employer fails to give notice of the commencement of the building or other construction work under section 46, he shall be punishable with imprisonment for a term which may extend to three months, or with fine which may extend to two thousand rupees, or with both.
- ii. Whoever obstructs an Inspector in the discharge of his duties under this Act or refuses or willfully neglects to afford the Inspector any reasonable facility for making any inspection, examination, inquiry or investigation authorised by or under this Act in relation to an establishment shall be punishable with imprisonment for a term which may extend to three months, or with a fine which may extend to one thousand rupees, or with both.
- iii. Whoever willfully refuses to produce on the demand of an Inspector any register or other document kept in pursuance of this Act or prevents or attempts to prevent or does anything which he has reason to believe is likely to prevent any person from appearing before, or being examined by, an Inspector acting in pursuance of his duties under this Act shall be punishable with imprisonment for a term which may extend to three months, or with fine which may extend to one thousand rupees, or with both.

10 Following Documents are required for Grant of Registration of Establishment employing Building Workers of BOCW (RE&CS) Act, 1996

S.No.	Category of Document
1	Copy of Notice of Commencement in Form-IV [Rule 26(3)] *
2	Residence Proof *
3	Self Declaration/Undertaking regarding Memorandum and Articles of Association/Partnership deed/Proprietors ID in case of company/firm and contractor agreement with owner/PE in case construction by contractor along-with authorization of Resolution of the Board in favour of person filing the application *