

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
LABOUR DEPARTMENT, 5-SHAM NATH MARG, DELHI-110054  
(CARETAKING BRANCH)**

F.6 (558)/CTB/LAB/AMC/2021/990-998

Dated: 18/08/2023

**NOTICE**

Subject: Notice for inviting quotations for refilling of cartridge in the Labour Department,  
Govt. of NCT of Delhi.

Quotations are invited by Labour Department with the terms & condition as mentioned in Annexure-I for the refilling of Cartridge (12A, 78A, 88A, 925 & PC-210 KEV). The quotations may be to Deputy Labour Commissioner, Caretaking Branch, C- Block, 3rd Floor, 5-Sham Nath Marg, Delhi-110054, in sealed cover on or before 01/09/2023 by 3.00 P.M. which will be opened in the presence of the members of Purchase Committee. The quotations received after the stipulated date and time will not be entertained in any case.



(Gulshan Kumar)  
Section Officer (CT)

F.6 (558)/CTB/LAB/AMC/2021/

Dated:

Copy forwarded to:-

1. PA to Commissioner (Labour), Govt. of NCT of Delhi.
2. DCA, Labour Department, Govt. of NCT of Delhi.
3. DLC(Admn.)/HOO, Chairperson, Labour Department.
4. Dy. Labour Commissioner (HQ-I), Member, Labour Department.
5. Sr. Accounts Officer, Member, Labour Department.
6. Statistical Officer, Planning, Member, Labour Department.
7. Section Officer, CT, Member, Labour Department.
8. System Analyst, EDP Cell with the direction to upload this notice on the Labour Department Website.
9. Notice Board, Labour Department.

DY. LABOUR COMMISSIONER (CT)

**Annexure-I**

**TERMS AND CONDITIONS**

1. The tender has been awarded as per the L1 rate and valid for one year from the date of issue award extendable upto 1 year subject to satisfactory performance.
2. If work has not been found satisfactory no payment has been made to the agency.
3. The refilling of cartridge ink should better quality in case not found good quality the refilling process will be carried free of cost.
4. The work will be carried out with stipulated period/time.
5. The rate cannot be revised during the awarding the tender period.
6. The payment should be made after getting satisfactory work.