



GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI

LABOUR DEPARTMENT

ADMINISTRATION BRANCH

5 SHAM NATH MARG, DELHI-110054



E-mail: admn-labour@delhi.gov.in

Ph. No. : 011-23963334

F.1/31/1150/LC/Estt./Rectt.Rules/MTS/2023/4061-4062


Date: 04/9/2023

OFFICE MEMORANDUM

The undersigned is directed to say that in terms of Circular No. F.2(1)/RRs/2021/S-IV/676-680 dated 06.04.2021 issued by the Services Department, Govt. of NCT of Delhi, the draft Recruitment Rules for the posts of '**Multi-Tasking Staff (MTS)**' in Labour Department are uploaded on the website of this Department for information of the stakeholders.

All stakeholders are requested to go through the aforementioned draft Recruitment Rules and furnish their comments, if any, to the undersigned within a period of 30 days from the date of uploading of these on website.

In case, no comments are received in the stipulated time, the Department will proceed further for taking necessary action in the matter.


4.9.23

(VIJAY CHANDNA)

DY. LABOUR COMMISSIONER (ADMN.)

To,

All concerned Stakeholders

Copy to:

1. The System Analyst, EDP Cell, Labour Department with a request to upload this OM along with the draft Recruitment Rules of the aforementioned posts (enclosed) on the website of Department.

SCHEDULE

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|-----|---|---|
| 1. | Name of post | Multi-Tasking Staff |
| 2. | No. of Posts | 109* (2023) * Subject to variation dependent on workload |
| 3. | Classification | General Central Service, Non-Gazetted, Non-Ministerial, Group 'C' |
| 4. | Pay Level in the Pay Matrix | Level-1(Rs. 18000-56900) in the Pay Matrix |
| 5. | Whether selection post or non-selection post | Not Applicable |
| 6. | Age limit for direct recruits | 18 to 25 years* (The upper age limit is relaxable for Departmental Candidate upto 40 years in accordance with the instructions or orders issued by the Central Government) Note: The crucial date for determining the age limit shall be as advertised by DSSSB. *In case of post being filled up by all India Open Competition, it would be between 18 years and 27 years. |
| 7. | Educational and other qualifications required for direct recruits | Matriculation or equivalent pass from recognized board/university/institution. |
| 8. | Whether age and Educational Qualifications prescribed for direct recruits will apply in the case of promotes | Not Applicable |
| 9. | Period of Probation, if any | 2 years |
| 10. | Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods | 100% by Direct Recruitment |
| 11. | In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made | Not Applicable |
| 12. | If a Departmental Promotion Committee, exists, what is its composition | Group 'C' Departmental Confirmation Committee (for considering confirmation): 1. Principal Secretary/ Secretary (PWD)- Chairperson 2. Head of Department Concerned - Member 3. Deputy Secretary (UD) - Member Note: Senior Most member of the Departmental Confirmation Committee shall act as Chairperson in case the notified Chairman of the Departmental Confirmation Committee happens to be junior to another member of the Departmental Confirmation Committee. |
| 13. | Circumstances in which UPSC is to be consulted in making recruitment | Consultation with Union Public Service Commission is not necessary |

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4.9.23