



GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI

LABOUR DEPARTMENT

ADMINISTRATION BRANCH

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F.1/31/1138/LC/Estt./Rectt.Rules/Lab.Asstt.Sr./2023/3663-3664 Date: 21/8/2023

OFFICE MEMORANDUM

The undersigned is directed to say that in terms of Circular No. F.2(1)/RRs/2021/S-IV/676-680 dated 06.04.2021 issued by the Services Department, Govt. of NCT of Delhi, the draft Recruitment Rules for the posts of '**Laboratory Assistant (Junior)**' and '**Laboratory Assistant (Senior)**' in Labour Department are uploaded on the website of this Department for information of the stakeholders.

All stakeholders are requested to go through the aforementioned draft Recruitment Rules and furnish their comments, if any, to the undersigned within a period of 30 days from the date of uploading of these on website.

In case, no comments are received in the stipulated time, the Department will proceed further for taking necessary action in the matter.


21.8.23
(VIJAY CHANDNA)

DY. LABOUR COMMISSIONER (ADMN.)

To,

All concerned Stakeholders

Copy to:

1. The System Analyst, EDP Cell, Labour Department with a request to upload this OM along with the draft Recruitment Rules of the aforementioned posts (enclosed) on the website of Department.

SCHEDULE

1.	Name of post	Laboratory Assistant (Senior)
2.	No. of Posts	01* (2023) * Subject to variation dependent on work-load
3.	Classification	General Central Service, Non-Gazetted, Non-Ministerial, Group 'C'
4.	Pay Level in the Pay Matrix	Level-5 (Rs. 29200-92300) in the Pay Matrix
5.	Whether selection post or non-selection	Not Applicable
6.	Age limit for direct recruit	Not Applicable
7.	Educational and other qualifications required for direct recruits	Not Applicable
8.	Whether age and Educational Qualifications prescribed for direct recruits will apply in the case of promotes	Not Applicable
9.	Period of Probation, if any	Not Applicable
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	Deputation/Promotion
11.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	<p>Deputation/Promotion:</p> <p>1. Officers of the Central Govt./State Govt., Union Territories:</p> <p>a)</p> <p>i) Holding analogous post on a regular basis in the parent cadre or department;</p> <p>or</p> <p>ii) with 5 years service rendered after appointment to the post on a regular basis in the Level-04 of pay matrix in the parent cadre or department;</p> <p>and</p> <p>b) Possessing following qualifications and experience:</p> <p>i) M.Sc (Chemistry/ Bio-Chemistry) from a recognized university or institution</p> <p>or</p> <p>ii) B.Sc with Chemistry or Bio-Chemistry as one of the subject with two years of experience of working in a Government Laboratory or any other recognized Laboratory.</p> <p>2. The Departmental Laboratory Assistant (Junior) in Level-04 of Pay Matrix with 5 years of regular service in the grade will also be considered along with outsiders and in case he is selected for appointment to the post, the same shall be deemed to have been filled up by promotion.</p> <p>(Period of Deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or another organization/department of the Central Govt. shall ordinarily not exceed three years. The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of application.)</p>
12.	If a Departmental Promotion Committee, exists, what is its composition	Not Applicable
13.	Circumstances in which UPSC is to be consulted in making recruitment	Consultation with Union Public Service Commission is not necessary

SCHEDULE

1.	Name of post	Laboratory Assistant (Junior)
2.	No. of Posts	01* (2023)* Subject to variation dependent on work-load
3.	Classification	General Central Service, Non-Gazetted, Non-Ministerial, Group 'C'
4.	Pay Level in the Pay Matrix	Level - 4 (Rs. 25500-81100) in the Pay Matrix
5.	Whether selection post or non-selection	Not Applicable
6.	Age limit for direct recruit	18 to 25 years* (The upper age limit is relaxable for Departmental Candidate upto 40 years in accordance with the instructions or orders issued by the Central Government) Note: The crucial date for determining the age limit shall be as advertised by DSSSB. *In case of post being filled up by all India Open Competition, it would be between 18 years and 27 years.
7.	Educational and other qualifications required for direct recruits	Essential: B.Sc. with Chemistry as one of the subject from a recognized University or Institution. Note: Qualifications are relaxable at the discretion of the Competent Authority in the case of candidates otherwise well qualified.
8.	Whether age and Educational Qualifications prescribed for direct recruits will apply in the case of promotes	Not Applicable
9.	Period of Probation, if any	2 years
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	By Direct Recruitment
11.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	Not Applicable
12.	If a Departmental Promotion Committee, exists, what is its composition	Group 'C' Departmental Confirmation Committee (for considering confirmation): 1. Pr. Secretary/ Secretary (PWD)- Chairperson 2. Head of Department Concerned – Member 3. Deputy Secretary (UD) – Member Note: Senior Most member of the Departmental Confirmation Committee shall act as Chairperson in case the notified Chairman of the Departmental Confirmation Committee happens to be junior to another member of the Departmental Confirmation Committee.
13.	Circumstances in which UPSC is to be consulted in making recruitment	Consultation with Union Public Service Commission is not necessary