

**NATIONAL CAPITAL TERRITORY OF DELHI
OFFICE OF THE COMMISSIONER (LABOUR)
ADMINISTRATION BRANCH**

5 SHAM NATH MARG, DELHI-110054

Email: admn-labour@delhi.gov.in

Ph. No. : 011-23963334

F.1/31/PanchWitness/LC/Estt./10/Vol.II/6302-6306

Date: 18/12/2023

ADVISORY

Kind attention of all the District-In-charges and Branch-In-charges is invited on the order dated 14.08.2023 issued regarding Panch Witness Duty. It has come to the notice of this office that notwithstanding of the above said order being issued well in advance several officials remained absent from Panch Witness Duty. Further, District-in-charges and Branch-In-charges has also not forwarded acknowledgement of respective staff as desired vide the email dated 14.08.2023. Competent Authority has viewed this lackadaisical act seriously and expressed displeasure in this regard.

Thus, all District and Branch- In- Charges are advised to ensure to bring all orders of this office in the notice the respective staff under acknowledgement from the officials in black and white for onward transmission of the same to Administration Branch.

This is issued with the approval of Competent Authority.


18.12.23
(VIJAY CHANDNA)
DY. LABOUR COMMISSIONER(ADMN.)

F.1/31/PanchWitness/LC/Estt./10/Vol.II/6302-6306 Date: 18/12/2023

Copy for information & necessary action to:-

1. PA to Commissioner(Labour), Labour Department, GNCTD
2. PA to Addl. Commissioner(Labour), Labour Department, GNCTD
3. All District & Branch-In-Charges, Labour Department, GNCTD
4. System Analyst with the request to upload the above Advisory on the website of Labour Department.
5. Guard File.


18.12.23
DY. LABOUR COMMISSIONER(ADMN.)