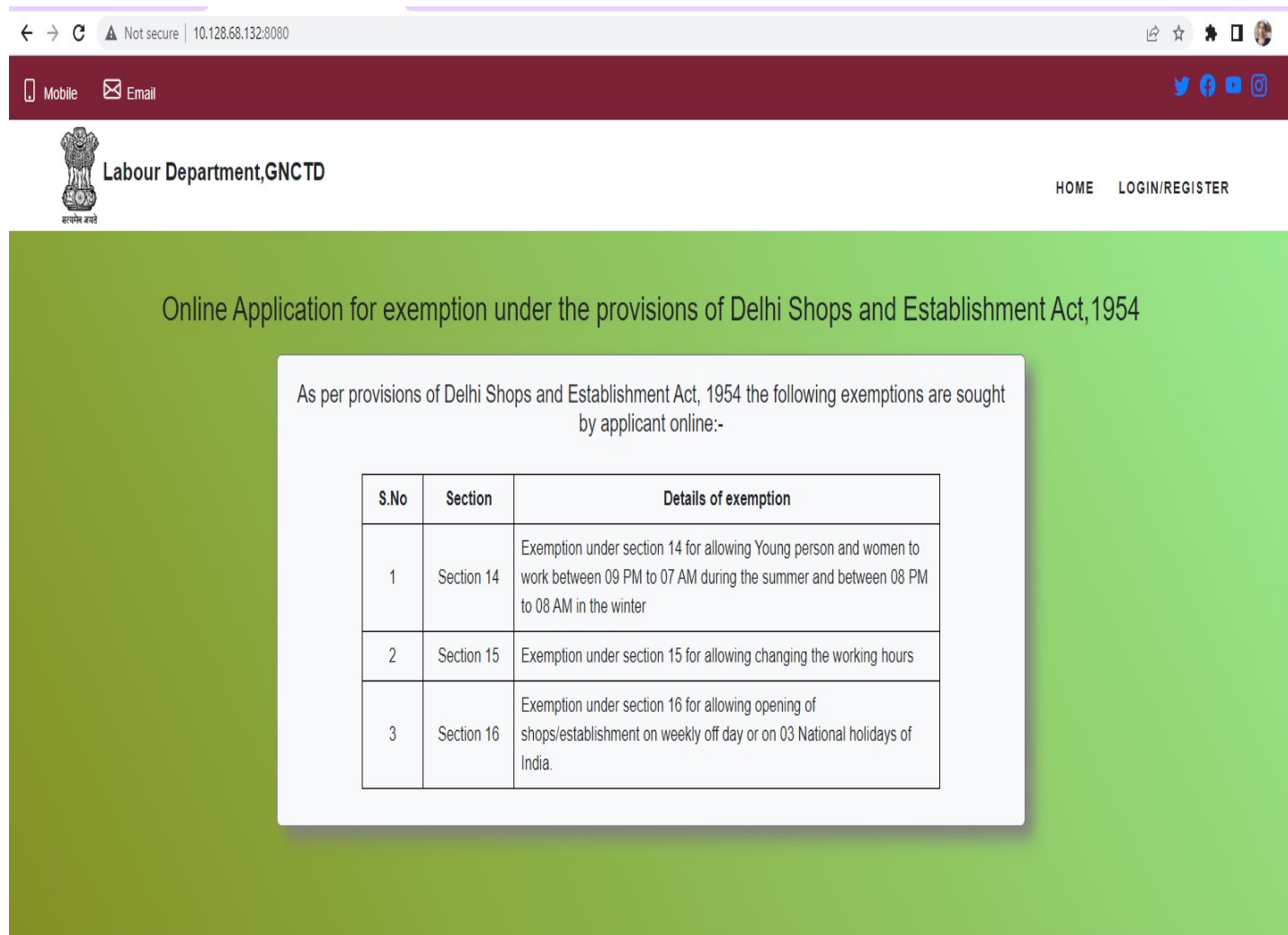



1. Following is the home page of Software application named

“Online Application for exemption under the provisions of Delhi Shops and Establishmemnt Act,1954 ”:-



← → ↻ ⚠ Not secure | 10.128.68.132:8080

Mobile Email

 Labour Department,GNCTD

HOME LOGIN/REGISTER

Online Application for exemption under the provisions of Delhi Shops and Establishment Act,1954

As per provisions of Delhi Shops and Establishment Act, 1954 the following exemptions are sought by applicant online:-

S.No	Section	Details of exemption
1	Section 14	Exemption under section 14 for allowing Young person and women to work between 09 PM to 07 AM during the summer and between 08 PM to 08 AM in the winter
2	Section 15	Exemption under section 15 for allowing changing the working hours
3	Section 16	Exemption under section 16 for allowing opening of shops/establishment on weekly off day or on 03 National holidays of India.

2. On Clicking on login/Register button given on home page:-

The screenshot shows the Labour Department, GNCTD website. The header includes the department's logo and name, along with navigation links for HOME and LOGIN/REGISTER. The main content area features a login and sign-up form. The login section on the left has fields for User ID, Password, and a Captcha, with a Login button below. The sign-up section on the right has a Sign up heading, a message "New here want to join us. Just start new journey with us.", and a Register Now! button.

Labour Department,GNCTD

HOME LOGIN/REGISTER

Login

User ID
User ID

Password
Enter Password

Enter Captcha

Login

Sign up

New here want to join us. Just start new journey with us.

Register Now!

3. After that applicant Register on the portal by clicking **Register Now** button:-

The screenshot shows the Labour Department, GNCTD website with the email registration form. The header is the same as the previous screenshot. The main content area features a form titled "Enter Email ID" with a text input field containing the email address "manpreetkaur15a@gmail.com" and a Get OTP button below it.

Labour Department,GNCTD

HOME LOGIN/REGISTER

Enter Email ID

manpreetkaur15a@gmail.com

Get OTP

4. Click on Get otp button and otp received on the emailed of applicant :-

The screenshot shows a web browser window with the URL 10.128.68.132:8080/verify_otp. The page header includes the Labour Department, GNCTD logo and navigation links for HOME and LOGIN/REGISTER. The main content area features a 'Verify OTP' form with a text input field containing '573281' and a blue 'Verify OTP' button. The browser's taskbar at the bottom shows various application icons and the system clock indicating 1:06 PM on 13-May-22.

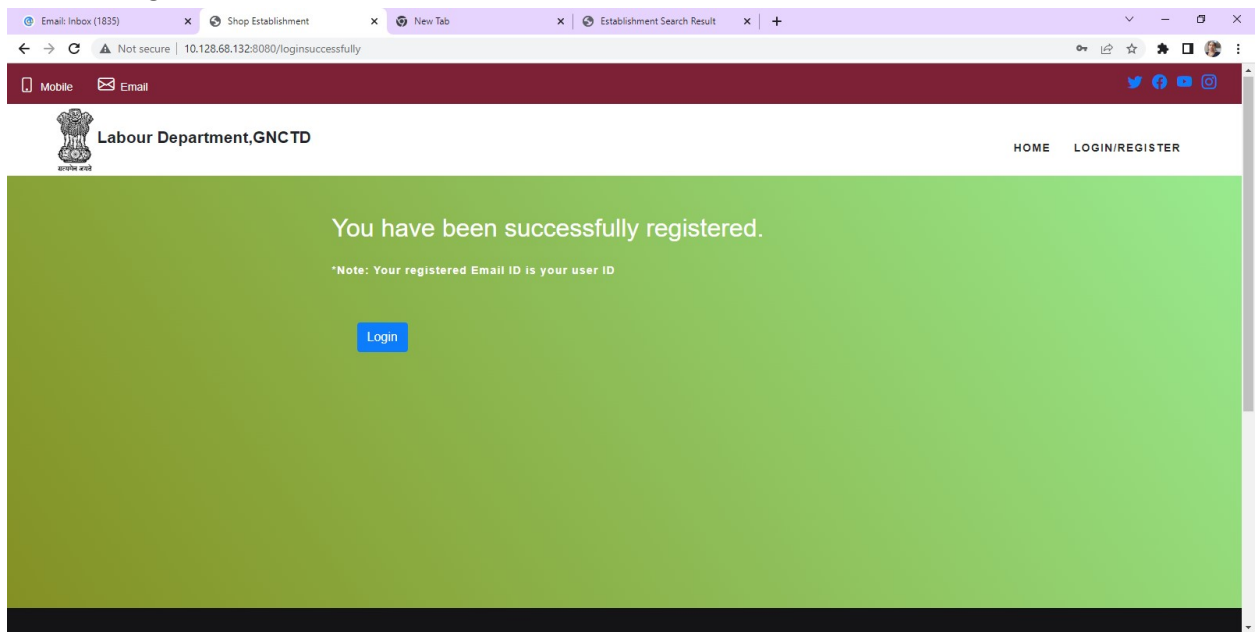
5. On clicking verify OTP ,following form open for registering new user/applicant who required to apply for exemption under Shop and Establishment Act,1954:-

The screenshot displays the 'OCCUPIER/EMPLOYER REGISTRATION FORM' on the Labour Department, GNCTD website. The form is titled 'OCCUPIER/EMPLOYER REGISTRATION FORM' and contains the following fields:

- Name of Occupier/Employer: MANPREET KAUR
- Email Id: manpreetkaur15a@gmail.com
- Registration Number of shop/establishment: 2014038720
- Address of establishment: Rz-5, A- Block, Arjun Park Najafgarh Delhi- 1100
- Name of establishment: Pahalban Store
- Category of establishment: Shop
- Nature of Business: General Store
- Number of male employees: 25
- Number of children employees: 0
- Number of female employees: 10
- Mobile Number of occupier/employer: 9560042779
- Password: [Redacted]
- Confirm Password: [Redacted]

A red 'Submit' button is located at the bottom right of the form. The browser's taskbar at the bottom shows various application icons and the system clock indicating 1:06 PM on 13-May-22.

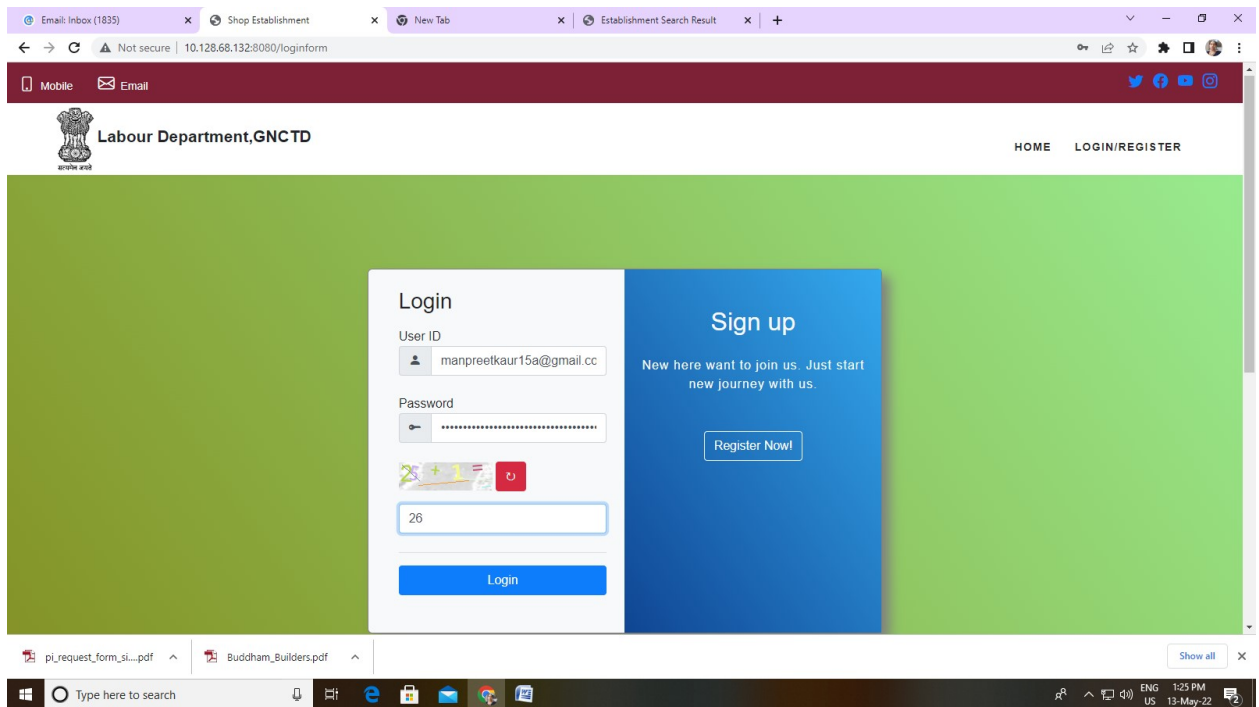
6. On clicking submit button:-



7. On clicking on Login button:-

Loginid of applicant- Verified Emailid of applicant

Password of applicant- Created by applicant during registration/signup process



8. On clicking Login button dashboard of applicant open where applicant have the following options/features:-

- a. Home
- b. Apply for Exemption
- c. Amend Details
- d. Status of application
- e. Logout

The screenshot shows a web browser window with the URL 10.128.68.132:8080/employer/home. The page header includes the Labour Department, GNCTD logo and navigation links: HOME, APPLY FOR EXEMPTION, AMEND DETAILS, STATUS OF APPLICATION, and LOGOUT. The main content area displays a table titled 'OCCUPIER/EMPLOYER PROFILE' with the following data:

OCCUPIER/EMPLOYER PROFILE			
Name of Occupier/Employer :-		Mukesh Singh	
Address of establishment :-	Rz Block Arjun Park Najafgarh Delhi	Category of establishment :-	Shop
Number of male employees :-	20	Number of female employees :-	10
Registration Number of shop/establishment :-	2014038720	Name of establishment :-	Pahalban Store
Nature of Business :-	General store	Number of children employees :-	0
Mobile Number of occupier/employer :-	9560042779	Email Id :-	manpreetkaur15a@gmail.com

9. On clicking **Apply for Exemption** menu following columns comes prefilled and in frozen format from the data as submitted by applicant while registering on this portal :-

- a. Name of Occupier/Employer *
- b. Registration Number of shop/establishment *
- c. Email Id *
- d. Name of establishment *
- e. Address of establishment *
- f. Nature of Business *
- g. Category of establishment *

- h. Number of children employees *
- i. Number of male employees *
- j. Number of female employees *
- k. Number of total employees *
- l. Mobile Number of occupier/employer *

Apply Exemption Form

Name of Occupier/Employer * Mukesh Singh	Registration Number of shop/establishment * 2014038720
Email Id * manpreetkaur15a@gmail.com	Name of establishment * Pahalban Store
Address of establishment * Rz Block Arjun Park Najafgarh Delhi	Nature of Business * General store
Category of establishment * Shop	Number of children employees * 0
Number of male employees * 20	Number of female employees * 10
Number of total employees * 30	Mobile Number of occupier/employer * 9560042779
Whether your shop/establishment provides the essential services to the citizens? * <input type="radio"/> Yes <input type="radio"/> No	Week off Days * Select

Whether your shop/establishment provides the essential services to the citizens? * <input checked="" type="radio"/> Yes <input type="radio"/> No	Essential Services * Airport Services
working Hours * 9 : 30 AM 6 : 0 PM	Week off Days * Monday
Number of Shift * 2	Shift Timing * 9 : 30 AM 6 : 0 PM
Number of Person in each Shifts * 15	Interval for Rest * 1 : 0 PM 2 : 15 PM
Intervals for meals * 2 : 5 PM 3 : 0 PM	Undertaking Document Upload * (PDF only should be less than 100kb) Choose File un...pdf DOWNLOAD UNDERTAKING FORMAT
Exemption Section * <input checked="" type="checkbox"/> Section 14 <input checked="" type="checkbox"/> Section 15 <input checked="" type="checkbox"/> Section 16	Application Exemption Upload * (PDF only should be less than 100kb) Choose File ap...pdf APPLICATION EXEMPTION FORMAT

2

PM

Number of Person in each Shifts *

15

Interval for Rest *

1

0

PM

2

15

PM

Intervals for meals *

2

5

PM

3

0

PM

Exemption Section *

☒ Section 14 ☒ Section 15 ☒ Section 16

Undertaking Document Upload *

(PDF only should be less than 100kb)

Choose File

un...df

DOWNLOAD UNDERTAKING FORMAT

Application Exemption Upload *

(PDF only should be less than 100kb)

Choose File

ap...pdf

APPLICATION EXEMPTION FORMAT

Section 14

(Allowing Young person and women to work between 09 PM to 07 AM during the summer and between 08 PM to 08 AM in the winter)

Number of Women *

♀

10

Number of Young Person *

👤

0

Number of male *

♂

0

Number of Total *

👥

10

HOW YOU WANT TO UPLOAD DETAILS *

☒ Through ☐ Through ☐ Input ☐ Excel

Upload Intimation Circular *

(PDF only should be less than 100kb)

Choose File

user creation_sinha.pdf

SNO.	Name of employee	Designation of employee	Date of Birth of employee	Age	Details of benefit given to employee
1	kaki	JA	12-May-1985	38	EXTRA RENURMETAION
2	rimi	JA	02-Jun-1986	38	EXTRA RENURMETAION
3	rimpi	JA	11-Jun-1992	30	EXTRA RENURMETAION
4	baki	JA	02-Jun-1968	58	EXTRA RENURMETAION
5	paki	JA	09-Jun-1985	38	EXTRA RENURMETAION

6	lovely	JA	08-Jul-1992	30	EXTRA RENURMETAION
7	mohini	JA	04-Jun-1996	26	EXTRA RENURMETAION
8	lank	JA	11-Jun-1994	23	EXTRA RENURMETAION
9	sita	JA	28-May-1996	26	EXTRA RENURMETAION
10	meera	JA	07-May-1985	38	EXTRA RENURMETAION

Section 15

Opening and Closing Hours of Shops *

From:- 9:30 To:- 6:0P

Change of Working Hours Required *

9

3

PM

4

5

AM

Section 16

Week Off Days *

Monday

Exemption required *

☒ week off days
 ☒ National Holiday

National Holiday

☒ 15 August
 ☒ 26 January
 ☒ 02 October

Submit

10. On clicking submit button:-

Labour Department,GNCTD

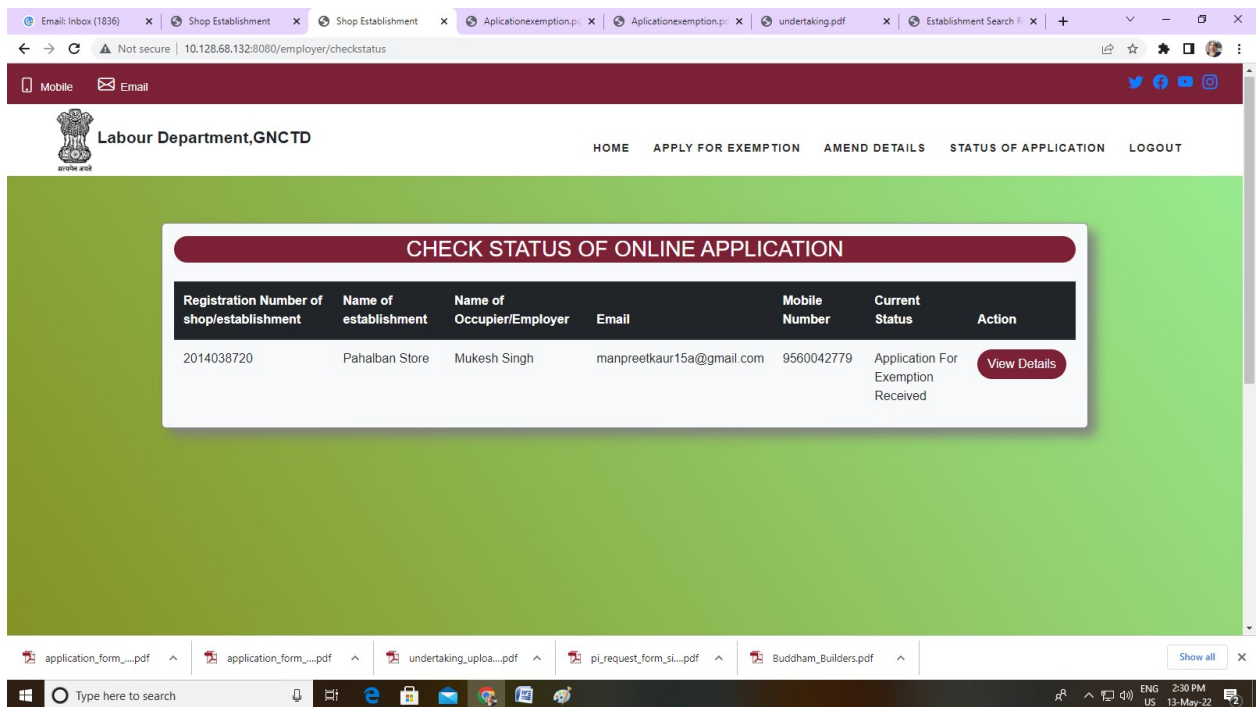
[HOME](#)
[APPLY FOR EXEMPTION](#)
[AMEND DETAILS](#)
[STATUS OF APPLICATION](#)
[LOGOUT](#)

× Registered Successfully

OCCUPIER/EMPLOYER PROFILE

Name of Occupier/Employer :-		Mukesh Singh	
Address of establishment :-	Rz Block Arjun Park Najafgarh Delhi	Category of establishment :-	Shop
Number of male employees :-	20	Number of female employees :-	10
Registration Number of shop/establishment :-	2014038720	Name of establishment :-	Pahalban Store
Nature of Business :-	General store	Number of children employees :-	0
Mobile Number of occupier/employer :-	9560042779	Email Id :-	manpreetkaur15a@gmail.com

11. When applicant click on menu button named “Status of application” button:-



The screenshot shows a web browser window with multiple tabs. The active tab is 'Applicationexemption.p...', displaying the 'Labour Department, GNCTD' website. The URL is '10.128.68.132:8080/employer/checkstatus'. The page features a navigation bar with links: HOME, APPLY FOR EXEMPTION, AMEND DETAILS, STATUS OF APPLICATION, and LOGOUT. The main content area is titled 'CHECK STATUS OF ONLINE APPLICATION' and contains a table with the following data:

Registration Number of shop/establishment	Name of establishment	Name of Occupier/Employer	Email	Mobile Number	Current Status	Action
2014038720	Pahalban Store	Mukesh Singh	manpreetkaur15a@gmail.com	9560042779	Application For Exemption Received	View Details

12. On clicking “View Details” button application also able to see the application details that he/she fills:-



Labour Department,GNCTD

[HOME](#) [APPLY FOR EXEMPTION](#) [AMEND DETAILS](#) [STATUS OF APPLICATION](#) [LOGOUT](#)

Online Application for exemption under the provisions of
Delhi Shops and Establishment Act,1954

Registration Number of shop/establishment	2014038720	Application Number	DSEA/2022/00007
Name of establishment	Pahalban Store	Name of Occupier/Employer	Mukesh Singh
Email	manpreetkaur15a@gmail.com	Mobile Number	9560042779
Nature of Business	General store	No of Male	20
No of Children	0	No of Female	10
Category of Establishment	Shop	Mobile of Employer	9560042779
Nature of Business	General store	Number of person in each shift	15
Exemption under section	14,15,16	Number of shifts	2
Week off	Monday	Work Hour from time	9:30AM
Work Hour to time	6:0PM	Shift timing from time	9:30AM
Shift timing to time	6:0PM	Interval rest from time	1:0PM
Interval rest to time	2:15PM	Interval meal from time	2:2PM
Interval meal to time	3:3PM	undertaking document	View Document
Whether shops provide essential services	Yes	Essential service	Airport Services

Section 14

Number of Young	0	Number of Women	10
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Online Application for exemption under the provisions of
Delhi Shops and Establishment Act,1954

Registration Number of shop/establishment	2014038720	Application Number	DSEA/2022/00007
Name of establishment	Pahalban Store	Name of Occupier/Employer	Mukesh Singh
Email	manpreetkaur15a@gmail.com	Mobile Number	9560042779
Nature of Business	General store	No of Male	20
No of Children	0	No of Female	10
Category of Establishment	Shop	Mobile of Employer	9560042779
Nature of Business	General store	Number of person in each shift	15
Exemption under section	14,15,16	Number of shifts	2
Week off	Monday	Work Hour from time	9:30AM
Work Hour to time	6:0PM	Shift timing from time	9:30AM
Shift timing to time	6:0PM	Interval rest from time	1:0PM
Interval rest to time	2:15PM	Interval meal from time	2:2PM
Interval meal to time	3:3PM	undertaking document	View Document
Whether shops provide essential services	Yes	Essential service	Airport Services

Section 14




Number of Young	0	Number of Women	10
-----------------	---	-----------------	----

Number of Male	0	Total	10
Intimation Circular	View Document		
Section 15			
Normal opening of Shops	9AM	Normal Closing of Shops	6PM
Change of working hours from	9PM	Change of working hours to	4AM
Section 16			
Exemption required from opening establishment on weekly off day or on 03 national holiday	both weekly off and national holidays	National Holidays	15August,26January,

About Us

The exemption under section 14, 15 & f6 of the Delhi Shops and Establishment Act 1954 is given by thc Hon'ble LG and further the same will be published in the official gazette.In the interest of transparency and accountability, Hon'ble LG desired that the application for exemptions under the Delhi Shops and Establishment Act should be taken through digital mechanism.

Contact Info

-  5,SHAM NATH MARG,DELHI - 110054.
-  labjlc2[dot]delhi[at]nic[dot]in
-  155214, Fax : 011-23962823

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