

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
LABOUR DEPARTMENT
ADMINISTRATION BRANCH
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F.1/31/1140/LC/Estt./Rectt. Rules/Ahlmad/2023 /200-201

Date: 12/04/2024

NOTICE

The undersigned is directed to say that in terms of Circular No. F.2(1)/RRs/2021/S-IV/676-680 dated 06.04.2021 issued by the Services Department, Govt. of NCT of Delhi, the draft Recruitment Rules for the posts of '**Ahlmad**' and '**Reader**' in Labour Department are uploaded on the website of this Department for information of the stakeholders.

All stakeholders are requested to go through the aforementioned draft Recruitment Rules and furnish their comments, if any, to the undersigned within a period of 30 days from the date of uploading of these on website.

In case, no comments are received in the stipulated time, the Department will proceed further for taking necessary action in the matter.



(BABITA)

DY. LABOUR COMMISSIONER (ADMN.)

To,

All concerned Stakeholders

Copy to:

1. The System Analyst, EDP Cell, Labour Department with the request to upload this notice along with the draft Recruitment Rules of the aforementioned posts (enclosed) on the website of Department.

SCHEDULE

1	Name of post	Ahlmad
2	No. of Posts	12* (2024) * Subject to variation dependent on workload
3	Classification	General Central Service, Group 'C' Non-Gazetted, Non-Ministerial
4	Pay Level in the Pay Matrix	Level-2 (Rs. 19900-63200) in the Pay Matrix
5	Whether selection post or non- selection	Non-Selection
6	Age limit for direct recruits	Not Applicable
7	Educational and other qualifications required for direct recruits	Not Applicable
8	Whether age and Educational Qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
9	Period of Probation, if any	Not Applicable
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/ transfer and percentage of vacancies to be filled by various methods	100% by Promotion
11	In case of recruitment by promotion/ deputation / transfer, grades from which promotion/deputation/transfer to be made	<p>Promotion: From Departmental Multi-Tasking Staff (MTS) in Level-1 (Rs. 18000-56900/-) in the pay matrix with three (03) years' service in the grade rendered after appointment thereto on regular basis and possessing the qualification of 12th pass or equivalent from a recognized Board or Institutions.</p> <p>Note-1: The candidates selected by this method shall be required to pass a typing Speed of 35 w.p.m in English OR 30 w.p.m in Hindi on Computer (35 w.p.m/30 w.p.m correspond to 10,500 K.D.P.H/9000 K.D.P.H on an average of 05 key depressions for each word) unless exempted by the Lt. Governor of Delhi.</p> <p>Note-2: The requirement of passing typewriting test is relaxable for physically handicapped persons who are otherwise qualified to hold the aforesaid post and who are certified as being unable to type on account of physical disability by the prescribed Medical Board in accordance with the prevailing instructions of Government of India issued from time to time.</p> <p>Note-3: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p>
12	If a DPC, exists, what is its composition	<p>Group 'C' Departmental Promotion Committee (for considering promotion):</p> <ol style="list-style-type: none"> 1. Pr. Secretary/ Secretary (PWD)- Chairperson 2. Head of Department Concerned – Member 3. Deputy Secretary (UD) - Member

		Note: Senior Most member of the Departmental Promotion Committee for considering promotion shall act as Chairperson in case the notified Chairman of the Departmental Promotion Committee happens to be junior to another member of the Departmental Promotion Committee.
13	Circumstances in which UPSC is to be consulted in making recruitment	Consultation with UPSC is not necessary.

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SCHEDULE

1	Name of post	Reader
2	No. of Posts	*13 (2024) * Subject to variation dependent on workload
3	Classification	General Central Service, Group 'B' Non-Gazetted, Non-Ministerial
4	Pay Level in the Pay Matrix	Level-6 (Rs. 35400-112400) in the Pay Matrix
5	Whether selection post or non- selection	Selection
6	Age limit for direct recruit	Not exceeding 30 years. (Relaxable for Govt. Servants upto 5 years in accordance with the instructions or orders issued by the central government) Note: The crucial date for determining the age limit shall be as advertised by Competent Authority
7	Educational and other qualifications required for direct recruits	Essential: i) Graduation in any discipline from recognized University or Institution. ii) 3 years' experiences as Ahlmad to presiding officers, Industrial Tribunal/Labour Courts/sub-judge/Metropolitan Magistrate/Rent Comptroller/Judge small cause courts and other equivalent courts. iii) A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on computer. Note 1: Qualifications are relaxable at the discretion of the Competent Authority in the case of candidates otherwise well qualified. Note 2: The Qualification(s) regarding experience is relaxable at the discretion of the Competent Authority in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection the Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.
8	Whether age and Educational Qualifications prescribed for direct recruits will apply in the case of promotees	Age: No Educational Qualification : No
9	Period of Probation, if any	Two Years for Direct recruits and promotes Note: Direct recruits would be required to successfully complete a mandatory induction training of at least two weeks duration, as prescribed by the Competent Authority for completion of probation.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/ transfer and percentage of vacancies to be filled by various methods	50% by Promotion failing which by Deputation (06 posts) 50% by Direct Recruitment (07 posts)
11	In case of recruitment by promotion/ deputation / transfer, grades from which promotion/deputation/transfer to be made	Promotion: Departmental Ahlmad in the Level – 02 of Pay Matrix with 18 years of regular service in the grade. Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.

		<p>Deputation: Officers of Central Government/ State Government/ Union Territories:</p> <p>a)</p> <ol style="list-style-type: none"> i. Holding analogous post on regular basis in the parent cadre or department; or ii. With 6 years' service rendered after appointment to the post on a regular basis in Pay Level-05 in the parent cadre or department; or iii. With 10 years' service rendered after appointment to the post on a regular basis in Pay Level-04 in the parent cadre or department; and <p>b) Possessing the qualifications and experience prescribed for direct recruitment under column 07.</p> <p>(The departmental officers in the feeder grade who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.)</p> <p>(Period of Deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or another organization/ department of the Central Govt. shall ordinarily not exceed 03 years. The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of application.)</p>
12	If a DPC, exists, what is its composition	<p>Group 'B' Departmental Promotion/ Confirmation Committee (for considering promotion/confirmation):</p> <ol style="list-style-type: none"> 1. Pr. Secretary/Secretary (UD)- Chairperson 2. Administrative Secretary of the department concerned – Member 3. Special/Additional Secretary (PWD) - Member <p>Note: Senior Most member of the Departmental Promotion Committee/Departmental Confirmation Committee for considering promotion/ confirmation shall act as Chairperson in case the notified Chairman of the Departmental Promotion Committee/ Departmental Confirmation Committee happens to be junior to another member of the Departmental Promotion Committee/Departmental Confirmation Committee.</p>
13	Circumstances in which UPSC is to be consulted in making recruitment	Consultation with UPSC is not necessary.