

1	Name of the service	Registration of New IBR Boiler
	Designated Officer	Chief Inspector of Boilers, Delhi.
	Documents to be enclosed with the request	<ol style="list-style-type: none"> <li>1. Application for Registration of Boiler/Economizer ( Annexure-3)</li> <li>2. Inspection fee paid receipt (GAR-7) Challan</li> <li>3. MSME/ UAM Registration Number (optional).</li> <li>4. Form II</li> <li>5. Form III</li> <li>6. Form III C</li> <li>7. Form IV</li> <li>8. Facsimile of maker's no.</li> <li>9. Radiography report (if any)</li> <li>10. Drawings of Boiler assembly, fitting, mounting, welding details.</li> <li>11. Isometric Steam Pipeline &amp; Blow Down Pipeline drawings.</li> <li>12. Copy of Certificate of Incorporation/ Partnership Deed/Proof of ownership.</li> <li>13. Purchase bill</li> <li>14. Material Test certificates of pipe, mountings and fittings.</li> <li>15. Consent letter of IBR approved boiler erector.</li> <li>16. Consent letter of boiler owner for awarding the work to boiler erector.</li> <li>17. Copy of Certificate of valid IBR welders.</li> </ol>
	Fee/ Charges to be paid to get the service	Fee details are already uploaded as Annexure-1 under Boiler Inspectorate of Labour Department website <a href="http://labour.delhi.gov.in">http:// labour.delhi.gov.in</a>
	Timeline:	
	a) Issue of Provisional Order of new boiler in form V after completion of all documents and after inspection of the boiler with all accessories, mountings, fittings including steam pipe lines and blow down pipe lines if offered by boiler owner for open inspection and hydraulic test of the boiler.	07 working days
	b) Issue of Regular Certificate for 12 months of new boiler in Form VI after inspection of the boiler if offered by boiler owner for open inspection and hydraulic test of the boiler.	07 working days

Procedure	<ol style="list-style-type: none"><li>1.The application is submitted by boiler owner with all the prescribed documents as per IBR 1950 as mentioned above.</li><li>2.Application along with documents mentioned above submitted is checked and verified by the CIB.</li><li>3. If any discrepancy is found in the application and documents, the case is put on hold with intimation to the applicant.</li><li>4. The applicant will revert to on hold application and submit the requisite information with documents within 15 days failing which the application will liable to be rejected.</li><li>5. After completion of application and documents as referred above, the permission letter to start the erection work of boiler and steam pipelines shall be issued to the applicant within 07 working days.</li><li>6. After completing the erection work of boiler and steam pipeline satisfactorily, the applicant will submit the completion report of said boiler in writing or over phone and also offer the boiler for open inspection and hydraulic test.</li><li>7. Inspection notice/ telephonic information on mutual consent will be issued to the boiler owner for inspection/hydraulic test of boiler and steam pipeline within 10 working days.</li><li>8. After inspection, Provisional Order/Form V for running the boiler is issued within 07 working days by the CIB.</li><li>9. Applicant may apply for steam test within six months after issuing the Provisional Order for issue of regular Certificate in Form VI.</li><li>10. Steam test notice/ information over phone on mutual consent will be issued to the applicant within 07 working days.</li><li>11. After steam test, Regular Certificate for 12 months will be issued within 07 working days.</li></ol>
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2	<b>Name of the service</b>	<b>Registration of New Small Industrial Boiler</b>
	Designated Officer	Chief Inspector of Boilers, Delhi
	Documents to be enclosed with the request	<ol style="list-style-type: none"> <li>1. Application for Registration of Boiler (Annexure-3)</li> <li>2. Inspection fee paid receipt (GAR-7) Challan</li> <li>3. MSME/ UAM Registration Number (optional).</li> <li>4. Form II</li> <li>5. Form III</li> <li>6. Form III C</li> <li>7. Form IV</li> <li>8. Facsimile of maker's no.</li> <li>9. Radiography report (if any)</li> <li>10. Drawings of Boiler assembly, fitting, mounting, welding details.</li> <li>11. Isometric Steam Pipeline &amp; Blow Down Pipeline drawings.</li> <li>12. Copy of Certificate of Incorporation/ Partnership Deed/Proof of ownership.</li> <li>13. Purchase bill</li> <li>14. Material Test certificates of pipe, mountings and fittings.</li> <li>15. Consent letter of IBR approved boiler erector.</li> <li>16. Consent letter of boiler owner for awarding the work to boiler erector.</li> <li>17. Copy of Certificate of valid IBR welders.</li> </ol>
	Fee/ Charges to be paid to get the service	Fee details are already uploaded as Annexure-1 under Boiler Inspectorate of Labour Department website <a href="http://labour.delhi.gov.in">http:// labour.delhi.gov.in</a>
	Timeline:	
	a) Issue of Provisional Order of new boiler in form V after completion of all documents and after inspection of the boiler with all accessories, mountings, fittings including steam pipe lines and blow down pipe lines if offered by boiler owner for open inspection and hydraulic test of the boiler.	07 working days

<p>b) Issue of Regular Certificate for 12 months of new boiler in Form VI after inspection of the boiler if offered by boiler owner for open inspection and hydraulic test of the boiler.</p>	<p>07 working days</p>
<p>Procedure</p>	<ol style="list-style-type: none"> <li>1. The application is submitted by boiler owner with all the prescribed documents as per IBR 1950.</li> <li>2. Application along with documents mentioned above submitted is checked and verified by the CIB.</li> <li>3. If any discrepancy is found in the application and documents, the case is put on hold with intimation to the applicant within 10 working days.</li> <li>4. The applicant will revert to on hold application and submit the requisite information with documents within 10 working days failing which the application will liable to be rejected.</li> <li>5. After completion of application and documents as referred above, the Permission letter to start the erection work of boiler and steam pipelines shall be issued to the applicant within 07 working days.</li> <li>6. After completing the erection work of boiler and steam pipeline satisfactorily, the applicant will submit the completion report of said boiler in writing or over phone and also offer the boiler for open inspection and hydraulic test.</li> <li>7. Inspection notice/ telephonic information on mutual consent will be issued to the boiler owner for inspection/hydraulic test of boiler and steam pipeline within 10 working days.</li> <li>8. After inspection, Provisional Order/Form V for running the boiler is issued within 07 working days by the CIB.</li> <li>9. Applicant may apply for steam test within six months after issuing the Provisional Order for issue of regular Certificate in Form VI.</li> <li>10. Steam test notice/ information over phone on mutual consent will be issued to the applicant within 07 working days.</li> <li>11. After steam test, Regular Certificate for 12 months will be issued within 07 working days.</li> </ol>

3	<b>Name of the service</b>	<b>Registration of New Economizer</b>
	Designated Officer	Chief Inspector of Boilers Delhi
	Documents to be enclosed with the request	<ol style="list-style-type: none"> <li>1. Application for Registration of Economizer (Annexure-3)</li> <li>2. Inspection fee paid receipt (GAR-7) Challan</li> <li>3. MSME/ UAM Registration Number (optional).</li> <li>4. Form II</li> <li>5. Form III</li> <li>6. Form III C</li> <li>7. Form IV</li> <li>8. Facsimile of maker's no.</li> <li>9. Radiography report (if any)</li> <li>10. Drawings of Economizer/Boiler assembly, fitting, mounting, welding details.</li> <li>11. Isometric Steam Pipeline &amp; Blow Down Pipeline drawings.</li> <li>12. Copy of Certificate of Incorporation/ Partnership Deed/Proof of ownership.</li> <li>13. Purchase bill</li> <li>14. Material Test certificates of pipe, mountings and fittings.</li> <li>15. Consent letter of IBR approved boiler erector.</li> <li>16. Consent letter of boiler owner for awarding the work to boiler erector.</li> <li>17. Copy of Certificate of valid IBR welders.</li> </ol>
	Fee/ Charges to be paid to get the service	Fee details are already uploaded as Annexure-1 under Boiler Inspectorate of Labour Department website <a href="http://labour.delhi.gov.in">http:// labour.delhi.gov.in</a>
	Timeline:	
	a) Issue of Provisional Order of new boiler in form V after completion of all documents and after inspection of the boiler with all accessories, mountings, fittings including steam pipe lines and blow down pipe lines if offered by boiler owner for open inspection and hydraulic test of the boiler.	07 working days

	<p>b) Issue of Regular Certificate for 12 months of new boiler in Form VI after inspection of the boiler if offered by boiler owner for open inspection and hydraulic test of the boiler.</p>	<p>07 working days</p>
	<p>Procedure</p>	<ol style="list-style-type: none"> <li>1. The application is submitted by boiler owner with all the prescribed documents as per IBR 1950.</li> <li>2. Application along with documents mentioned above submitted is checked and verified by the CIB.</li> <li>3. If any discrepancy is found in the application and documents, the case is put on hold with intimation to the applicant within 10 working days.</li> <li>4. The applicant will revert to on hold application and submit the requisite information with documents within 10 working days failing which the application will liable to be rejected.</li> <li>5. After completion of application and documents as referred above, the Permission letter to start the erection work of boiler and steam pipelines shall be issued to the applicant within 07 working days.</li> <li>6. After completing the erection work of boiler and steam pipeline satisfactorily, the applicant will submit the completion report of said boiler in writing or over phone and also offer the boiler for open inspection and hydraulic test.</li> <li>7. Inspection notice/ telephonic information on mutual consent will be issued to the boiler owner for inspection/hydraulic test of boiler and steam pipeline within 10 working days.</li> <li>8. After inspection, Provisional Order/Form V for running the boiler is issued within 07 working days by the CIB.</li> <li>9. Applicant may apply for steam test within six months after issuing the Provisional Order for issue of regular Certificate in Form VI.</li> <li>10. Steam test notice/ information over phone on mutual consent will be issued to the applicant within 07 working days.</li> <li>11. After steam test, Regular Certificate for 12 months will be issued within 07 working days.</li> </ol>

4	Name of the service	Registration of transferee boiler within NCT of Delhi
	Designated Officer	Chief Inspector of Boilers, Delhi
	Documents to be enclosed with the request	<ol style="list-style-type: none"> <li>1. Application for Registration of Boiler(Annexure-3)</li> <li>2. Inspection fee paid receipt (GAR-7) Challan</li> <li>3. MSME/ UAM Registration Number (optional).</li> <li>4. Last working certificate in Form V or Form VI of boiler.</li> <li>5. Radiography report(if any).</li> <li>6. Steam Pipeline drawings.</li> <li>7. Copy of Certificate of Incorporation/ Partnership Deed</li> <li>8. Purchase bill</li> <li>9. Material Test certificates of pipe and fittings.</li> <li>10.Consent letter of IBR approved boiler erector</li> <li>11.Consent letter of boiler owner for awarding the work to boiler erector</li> <li>12.Copy of Certificate of valid IBR welders.</li> </ol>
	Fee/ Charges to be paid to get the service	Fee details are already uploaded as Annexure-1 under Boiler Inspectorate of Labour Department website <a href="http://labour.delhi.gov.in">http:// labour.delhi.gov.in</a>
	Timeline:	
	a) Issue of Provisional Order of new boiler in form V after completion of all documents and after inspection of the boiler with all accessories, mountings, fittings including steam pipe lines and blow down pipe lines if offered by boiler owner for open inspection and hydraulic test of the boiler.	07 working days
	b) Issue of Regular Certificate for 12 months of new boiler in Form VI after inspection of the boiler if offered by boiler owner for open inspection and hydraulic test of the boiler.	07 working days
	Procedure	<ol style="list-style-type: none"> <li>1. The application is submitted by transferee boiler owner within the state with all the prescribed documents as per IBR 1950.</li> <li>2. Application along with documents submitted is checked and verified by the CIB.</li> </ol>

		<ol style="list-style-type: none"><li>3. If any discrepancy is found in the application and documents, the case is put on hold with intimation to the applicant within 10 working days.</li><li>4. The applicant will revert to on hold application and submit the requisite information within 10 working days failing which the application will liable to be rejected.</li><li>5. After completion of application and documents the Permission letter to start the erection work of transferee boiler and steam pipeline shall be issue to the applicant within 07 working days.</li><li>6. After completing the erection work of boiler and steam pipeline satisfactorily, the applicant will submit the completion report of said boiler in writing or over phone and also offer the boiler for open inspection and hydraulic test.</li><li>7. Inspection notice/ telephonic information on mutual consent will be issued to the boiler owner for inspection/hydraulic test of boiler and steam pipeline within 10 working days.</li><li>8. After inspection, Provisional Order/Form V for running the boiler is issued within 07 working days by the CIB.</li><li>9. Applicant may apply for steam test within six months after issuing the Provisional Order for issue of regular Certificate in Form VI.</li><li>10. Steam test notice/ information over phone on mutual consent will be issued to the applicant within 07 working days.</li><li>11. After steam test, Regular Certificate for 12 months will be issued within 07 working days.</li></ol>
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5	Name of the service	Registration of transferee boiler from other States.
	Designated Officer	Chief Inspector of Boilers Delhi
	Documents to be enclosed with the request	<ol style="list-style-type: none"> <li>1. Application for Registration of Boiler(Annexure-3)</li> <li>2. Inspection fee paid receipt (GAR-7) Challan</li> <li>3. MSME/ UAM Registration Number (optional).</li> <li>4. Last working certificate in Form V or Form VI of boiler.</li> <li>5. Radiography report(if any)</li> <li>6. Steam Pipeline drawing.</li> <li>7. Copy of Certificate of Incorporation/ Partnership Deed</li> <li>8. Purchase bill</li> <li>9. Material Test certificates of pipe and fittings.</li> <li>10.Consent letter of IBR approved boiler erector</li> <li>11.Consent letter of boiler owner for awarding the work to boiler erector.</li> <li>12.Copy of Certificate of valid IBR welders.</li> </ol>
	Fee/ Charges to be paid to get the service	Fee details are already uploaded as Annexure-1 under Boiler Inspectorate of Labour Department website <a href="http://labour.delhi.gov.in">http:// labour.delhi.gov.in</a>
	Timeline:	
	a) Issue of Provisional Order of new boiler in form V after receipt of Memorandum of Inspection Book from the concerned State CIB in the office and completion of all other documents mentioned above and after inspection of the boiler with all accessories, mountings, fittings including steam pipe lines and blow down pipe lines if offered by boiler owner for open inspection and hydraulic test of the boiler.	07 working days
	b) Issue of Regular Certificate for 12 months of new boiler in Form VI after inspection of the boiler if offered by boiler owner for open inspection and hydraulic test of the boiler.	07 working days

Procedure	<ol style="list-style-type: none"><li>1. The application is submitted by transferee boiler owner outside the state with all the prescribed documents as per IBR 1950.</li><li>2. Application along with documents submitted is checked and verified by the CIB.</li><li>3. Demanding Memorandum of Inspection Book (MIB) from the concerned Boiler Inspectorate of other state within 10 working days.</li><li>3. Simultaneously if any discrepancy is found in the application and documents, the case is put on hold with intimation to the applicant within 10 working days.</li><li>4. The applicant will revert to on hold application and submit the requisite information within 21 days failing which the application will liable to be rejected.</li><li>5. After receipt of Memorandum of Inspection Book (MIB) from the concerned Inspectorate and completion of application and documents in all respects, the Permission letter to start the erection work of transferee boiler and steam pipeline shall be issued to the applicant within a week.</li><li>6. After completing the erection work of transferee boiler and steam pipeline satisfactory, the applicant will submit the completion report of said boiler in writing or over phone and also offer the boiler for open inspection and hydraulic test.</li><li>7. Inspection notice/ telephonic information on mutual consent will be issued to the boiler owner for inspection/hydraulic test of boiler and steam pipeline within 10 working days.</li><li>8. After inspection, Provisional Order/Form V for running the boiler is issued within 07 working days by the CIB.</li><li>9. Applicant may apply for steam test within six months after issuing the Provisional Order for issue of regular Certificate in Form VI.</li><li>10. Steam test notice/ information over phone on mutual consent will be issued to the applicant within 07 working days.</li><li>11. After steam test, Regular Certificate for 12 months will be issued within 07 working days.</li></ol>
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6	Name of the service	Annual renewal of Boiler
	Designated Officer	Chief Inspector of Boilers, Delhi
	Documents to be enclosed with the request	1. Boiler owner request letter along inspection fee for renewal of Certificate.
	Fee/ Charges to be paid to get the service	Fee details are already uploaded as Annexure-1 under Boiler Inspectorate of Labour Department website <a href="http://labour.delhi.gov.in">http:// labour.delhi.gov.in</a>
	Timeline:	
	Issue of Annual Renewal Certificate of boiler for 12 months in Form VI after inspection and offering the boiler for open inspection and hydraulic test by boiler owner.	07 working days
	Procedure	<ol style="list-style-type: none"> <li>1. Application along with documents submitted by boiler owner is checked and verified by the CIB.</li> <li>2. If any discrepancy is found in the application and documents, the case is put on hold with intimation to the applicant within 10 working days.</li> <li>3. The applicant will revert to on hold application and submit the requisite information within 10 working days failing which the application will liable to be rejected.</li> <li>4. Inspection notice/ telephonic information on mutual consent will be issued to the boiler owner for inspection/hydraulic test of boiler within 10 working days.</li> <li>5. After inspection Annual Renewal Certificate in Form VI for running the boiler is issued within 07 working days by the CIB &amp; IB.</li> </ol>

7	Name of the service	Permission for repair and structural alteration of Registered Boiler and Boiler component
	Designated Officer	Chief Inspector of Boilers, Delhi
	Documents to be enclosed with the request	<ol style="list-style-type: none"> <li>1. MSME/ UAM Registration Number (optional).</li> <li>2. Last working certificate in the shape of Form V/ Form VI</li> <li>3. Radiography report(if any)</li> <li>4. Modified Boiler drawing (if any)</li> <li>5. Modified Steam Pipeline drawing(if any)</li> <li>6. Inspection fee paid receipt (GAR-7) Challan</li> <li>7. Material Test certificates of pipe, tube, plate and fittings as per drawing.</li> <li>8. Consent letter of IBR approved boiler erector</li> <li>9. Consent letter of boiler owner for awarding the work to the boiler erector.</li> <li>10. Copy of Certificate of valid IBR welders.</li> </ol>
	Fee/ Charges to be paid to get the service	Fee details are already uploaded as Annexure-1 under Boiler Inspectorate of Labour Department website <a href="http://labour.delhi.gov.in">http:// labour.delhi.gov.in</a>
	Timeline:	
	a) Issue of Provisional Order of boiler/Steam pipeline in form V after completion of all documents after inspection	07 working days
	b) Issue of Regular Certificate of boiler in Form VI after steam test.	07 working days
	Procedure	<ol style="list-style-type: none"> <li>1. The application is submitted by boiler owner with all the prescribed documents</li> <li>2. Application along with documents submitted is checked and verified by CIB.</li> <li>3. If any discrepancy is found in the application and documents, the case is put on hold with intimation to the applicant within 10 working days.</li> <li>4. The applicant will revert to on hold application and submit the requisite information within 10 working days failing which the application will liable to be rejected.</li> <li>5. After completion of application and documents the Permission letter for start the repair/structural alteration work of boiler and steam pipeline shall be issued to the applicant.</li> <li>6. After completing the erection work of boiler and steam pipeline satisfactorily, the applicant will submit the completion report of said</li> </ol>

		<p>boiler in writing or over phone and also offer the boiler for open inspection and hydraulic test.</p> <p>7. Inspection notice/ telephonic information on mutual consent will be issued to the boiler owner for inspection/hydraulic test of boiler and steam pipeline within 10 working days.</p> <p>8. After inspection, Provisional Order/Form V for running the boiler is issued within 07 working days by the CIB.</p> <p>9. Applicant may apply for steam test within six months after issuing the Provisional Order for issue of regular Certificate in Form VI.</p> <p>10. Steam test notice/ information over phone on mutual consent will be issued to the applicant within 07 working days.</p> <p>11. After steam test, Registration No. and Regular Certificate for 12 months will be issued within 07 working days.</p> <p>.</p>
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<b>8</b>	<b>Name of the service</b>	<b>Boiler Manufacturer Certificate</b>
	Designated Officer	Chief Inspector of Boilers, Delhi
	Documents to be enclosed with the request	<p>1. MSME/UAM Registration number of the firm (optional).</p> <p>2. Profile of the firm</p> <p>3. Duly filled Questionnaire in Form XVIII as per regulation 392(4) of IBR,1950.</p> <p>4. Type of jobs executed by this firm with special reference to maximum temperature involved.</p> <p>5. Whether the firm was approved as a Boiler Manufacturer/ Erector/Repairer in other States, if so, enclose relevant proofs.</p> <p>6. A firm seeking recognition as a manufacturer/repairer shall meet the following requirements depending upon the class of boilers, namely:--</p> <p>(i) For class-I boiler manufacturer/repairer - The owner of the firm himself, or permanently employed engineer of the firm shall have a degree in Mechanical or Production or Power Plant or Metallurgical Engineering with at least five years of experience in an organization engaged in fabrication, erection, repair or maintenance and quality control of boilers; and the firm shall also have qualified and permanently employed welders as per the provisions of the regulation 392 of IBR,1950.</p> <p>(ii) For class-II boiler manufacturer/repairer - The owner of the firm himself, or permanently employed engineer of the firm shall have a diploma in Mechanical Engineering with at least three years of experience in an organization engaged in fabrication, erection, repair or maintenance and quality control of boilers; and the firm shall also have qualified and permanently employed welders as per the provisions of the regulation 392 of IBR,1950.</p> <p>(iii) For class-III boiler manufacturer/repairer - The owner, himself, or a person permanently employed with the firm shall have at least three years of experience in an organization engaged in erection, repair ,operation or maintenance and quality control of boilers; and the firm shall also have qualified and permanently employed welders as per the provisions of the regulation 392 of IBR,1950.</p> <p>(iv) For Special class boiler manufacturer/repairer- The owner of the firm himself, or permanently employed engineer of the firm shall have Degree</p>

		<p>in Mechanical or Welding Engineering along-with specialized experience in welding technology for a minimum period of three years, and have permanently employed welders as per the provisions of the regulation 392 of IBR,1950 who should have valid certificate for carrying out Tungsten Inert Gas welding.</p> <p>(v) (a) Where the power stations, fertilizer plants, chemical, and petrochemical plants or refineries apply for repair of their own boilers, they shall have all the facilities in-house and may apply to CIB for permission to repair their own boilers in accordance with the regulation 392 of IBR,1950.</p> <p>(b) On receipt of the application for permission to repair to a boiler, the Chief Inspector of Boilers shall reply to the request within a period of fifteen days of the receipt of the application with all required enclosures.</p> <p>7. List of technical personnel with designation, educational qualifications and relevant experience.</p> <p>8. List of rectifier or generator, grinder, general tools and tackles, dye penetrant kit, expander and measuring instruments installed in the premises of the firm as per regulation 392(5)(1).</p> <p>9. Internal Quality control system of the firm (if any).</p> <p>10. List of IBR approved welder with their current certificate.</p> <p>11. Certificate of incorporation/partnership deed.</p> <p>12. Please also ensure that the manufacturer/repairer fulfills all the requirements in accordance with the regulation 392 of IBR, 1950 amended up to date which is already uploaded as Annexure-I under Boiler Inspectorate of Labour Department website <a href="http://labour.delhi.gov.in">http://labour.delhi.gov.in</a></p>
	Fee/ Charges to be paid to get the service	Fee details are already uploaded as Annexure-1 under Boiler Inspectorate of Labour Department website <a href="http://labour.delhi.gov.in">http://labour.delhi.gov.in</a>
	Timeline:	
	a) Issue of notice for site visit	15 working days
	b) After satisfactory inspection, issue the boiler manufacturer certificate	15 working days
	Procedure	<p>1. The application is submitted by boiler manufacturer with all the prescribed documents in accordance with the regulation 392 of IBR, 1950 amended up to date</p> <p>2. Application along with documents submitted is scrutinized and evaluated by the CIB.</p>

		<ol style="list-style-type: none"><li>3. If any discrepancy is found in the application and documents, the case is put on hold with intimation to the applicant.</li><li>4. The applicant will revert to on hold application and submit the requisite information within 20 days failing which the application will liable to be rejected.</li><li>5. After completion of application and documents the notice for site visit for physical verification will be issued to the applicant.</li><li>6. After satisfactory visit the final certificate for boiler manufacturer will be issued within a period of thirty working days.</li></ol>
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9	Name of the service	Boiler Erector Certificate
	Designated Officer	Chief Inspector of Boilers Delhi
	Documents to be enclosed with the request	<p>1. MSME/UAM Registration number of the firm (optional).</p> <p>2. Profile of the firm</p> <p>3. Duly filed Questionnaire in Form XVIII as per regulation 392(4) of IBR,1950.</p> <p>4. Type of jobs executed by this firm with special reference to maximum temperature involved.</p> <p>5. Whether the firm was approved as a Boiler Manufacturer/ Erector/Repairer in other States, if so, enclose relevant proofs.</p> <p>6. A firm seeking recognition as a erector/repairer shall meet the following requirements depending upon the class of boilers, namely:--</p> <p>(i) For class-I boiler erector/repairer - The owner of the firm himself, or permanently employed engineer of the firm shall have a degree in Mechanical or Production or Power Plant or Metallurgical Engineering with at least five years of experience in an organization engaged in fabrication, erection, repair or maintenance and quality control of boilers; and the firm shall also have qualified and permanently employed welders as per the provisions of the regulation 392 of IBR,1950.</p> <p>(ii) For class-II boiler erector/repairer - The owner of the firm himself, or permanently employed engineer of the firm shall have a diploma in Mechanical Engineering with at least three years of experience in an organization engaged in fabrication, erection, repair or maintenance and quality control of boilers; and the firm shall also have qualified and permanently employed welders as per the provisions of the regulation 392 of IBR,1950.</p> <p>(iii) For class-III boiler erector/repairer - The owner, himself, or a person permanently employed with the firm shall have at least three years of experience in an organization engaged in erection, repair ,operation or maintenance and quality control of boilers; and the firm shall also have qualified and permanently employed welders as per the provisions of the</p>

		<p>regulation 392 of IBR,1950.</p> <p>(iv) For Special class boiler erector/repairer- The owner of the firm himself, or permanently employed engineer of the firm shall have Degree in Mechanical or Welding Engineering along-with specialized experience in welding technology for a minimum period of three years, and have permanently employed welders as per the provisions of the regulation 392 of IBR,1950 who should have valid certificate for carrying out Tungsten Inert Gas welding.</p> <p>(v) (a) Where the power stations, fertilizer plants, chemical, and petrochemical plants or refineries apply for repair of their own boilers, they shall have all the facilities in-house and may apply to CIB for permission to repair their own boilers in accordance with the regulation 392 of IBR,1950.</p> <p>(b) On receipt of the application for permission to repair to a boiler, the Chief Inspector of Boilers shall reply to the request within a period of fifteen days of the receipt of the application with all required enclosures.</p> <p>7. List of technical personnel with designation, educational qualifications and relevant experience.</p> <p>8. List of rectifier or generator, grinder, general tools and tackles, dye penetrant kit, expander and measuring instruments installed in the premises of the firm as per regulation 392(5)(1).</p> <p>9. Internal Quality control system of the firm(if any).</p> <p>10. List of IBR approved welder with their current certificate.</p> <p>11. Certificate of incorporation/partnership deed.</p> <p>12. Please also ensure that the erector/repairer fulfills all the requirements in accordance with the regulation 392 of IBR, 1950 amended up to date which is already uploaded as Annexure-I under Boiler Inspectorate of Labour Department website <a href="http://labour.delhi.gov.in">http://labour.delhi.gov.in</a></p>
	Fee/ Charges to be paid to get the service	Fee details are already uploaded as Annexure-1 under Boiler Inspectorate of Labour Department website <a href="http://labour.delhi.gov.in">http://labour.delhi.gov.in</a>
	Timeline:	
	a) Issue of notice for site visit	15 working days
	b) After satisfactory inspection issue the erector/repairer certificate	15 working days

Validity period of Erector Certificate	<ol style="list-style-type: none"><li>1. Two years from the date of issue of the Erector Certificate and the same has to be submitted at least two months before the expiry of said period.</li><li>2. A repairer recognized in one State shall be eligible to work in any other State by getting his recognition endorsed from CIB of the concerned State on making payment of fee as prescribed in Annexure-1 uploaded at website <a href="http://labour.delhi.gov.in">http:// labour.delhi.gov.in</a></li></ol>
Procedure	<ol style="list-style-type: none"><li>1. The application is submitted by boiler Erector or Repairer with all the prescribed documents in accordance with the regulation 392 of IBR, 1950 amended up to date</li><li>2. Application along with documents submitted is scrutinized and evaluated by the CIB.</li><li>3. If any discrepancy is found in the application and documents, the case is put on hold with intimation to the applicant.</li><li>4. The applicant will revert to on hold application and submit the requisite information within 20 days failing which the application will liable to be rejected.</li><li>5. After completion of application and documents the notice for site visit for physical verification will be issued to the applicant.</li><li>6. After satisfactory visit the final certificate for boiler manufacturer will be issued within a period of thirty working days.</li></ol>

<b>10</b>	<b>Name of the service</b>	<b>Boiler Erector Renewal Certificate</b>
	Designated Officer	Chief Inspector of Boilers Delhi
	Documents to be enclosed with the request	<ol style="list-style-type: none"> <li>1. Request letter for renewal</li> <li>2. Boiler Erector original certificate</li> <li>3. Last 2 years of IBR work carried out with details</li> <li>4. Renewal fee paid receipt (GAR 7 challan)</li> <li>5. Copy of Certificate of valid IBR welders.</li> </ol>
	Fee/ Charges to be paid to get the service	Renewal fee details are already uploaded as Annexure-1 under Boiler Inspectorate of Labour Department website <a href="http://labour.delhi.gov.in">http:// labour.delhi.gov.in</a>
	Timeline:	07 working days after completion of application
	Procedure	<ol style="list-style-type: none"> <li>1. The application is submitted by erector/repairer with all the prescribed documents as per IBR 1950.</li> <li>2. Application along with documents submitted is checked and verified by the CIB.</li> <li>3. If any discrepancy is found in the application and documents, the case is put on hold with intimation to the applicant.</li> <li>4. The applicant will revert to on hold application and submit the requisite information within 10 days failing which the application will liable to be rejected.</li> <li>5. The final certificate for renewal of erector/repairer will be issued.</li> </ol>