

Information available in an electronic form (w.r.t. Labour Department)
[Section 4(1)(b)(xiv)]

| S. No. | Activities for which electronic data available | Nature of Information available | Can it be shared with public | Is it available on website or is being used as back end data base |
|--------|--|---|------------------------------|---|
| 1 | Organisational Set-up | Hierarchy of different Officers of Labour Deptt. | yes | yes |
| 2 | Citizen's Charter of Labour Deptt. | (I) Organisational set-up, Mission, Activities of the Labour Deptt. and services provided by the Deptt. | yes | yes |
| | | (ii) List of Names and Telephone numbers of officers of the Labour Department. | yes | yes |
| | | (iii) List of District Labour Offices and Jurisdiction Area for Industrial Relations (Conciliation) Machinery | yes | yes |
| | | (iv) Name and Addresses of grievance redressal authorities | yes | yes |
| | | (v) List of Labour Welfare Centres | yes | yes |
| | | (vi) List of Holiday Homes, charges and procedure for booking of holiday homes | yes | yes |
| | | (vii) Details of Labour Courts & Industrial Tribunals | yes | yes |
| | | (viii) Time Frame for Services/Activities | yes | yes |
| | | (ix) Brief on the Delhi Right to Information Act | yes | yes |
| 3 | Acts Implemented | Brief about various Labour Acts and Laws | yes | yes |
| 4 | Factories Inspectorate | (i) List of "Competent Persons" Recognised by Chief Inspector of Factories, Delhi | yes | yes |
| | | (ii) Information regarding registration of factories located in Anand Parbat, Shahzada Bagh, Samai Pur Badli, North of GT Road, Shahdara, Delhi | yes | yes |

| | | | | |
|----------|-------------------------------------|--|-----|-----|
| | | (iii) Testing of Pressure Plants, Lifting Machines, Power presses etc. by "Competent Person" approved by Chief Inspector of Factories | yes | yes |
| | | (iv) Frequently Asked Questions (FAQs) on Factories Inspectorate, Approval of Factory Building Plan, Notice of Occupation, Grant of Licence, Renewal of Licence, Amendment on the Licence, Occupational Health Provisions. | yes | yes |
| | | (v) Format of application for permission to construct, extend or take into use any Building as a Factory (Form No I.) | yes | yes |
| | | (vi) Format of application for registration and Grant or Renewal of Licence for the year and Notice of Occupation specified in Section 6 & 7.(Form No II) | yes | yes |
| | | (vii) Fees Schedule | yes | yes |
| | | (viii) Factory Inspection Form | yes | yes |
| | | (ix) Factory Inception Form (for Un-Licensed Factories) | yes | yes |
| | | (x) General Inspection Proforma for Shops / Commercial Establishments / Industrial Establishment / Factory | yes | yes |
| 5 | Electrical Inspectorate | FAQs on Electrical Inspectorate | yes | yes |
| 6 | Shops & Establishments Inspectorate | (i) FAQss on Shops & Establishments Inspectorate | yes | yes |
| | | (ii) Schedule of Exempted Establishments Under Shops and Estts Act 1954 | yes | yes |
| | | (iii) Application Form | yes | yes |
| | | (iv) List of Industrial/Market Associations / Federations in Delhi | yes | yes |
| 7 | Boilers Inspectorate | (i) List of various Boilers Act | yes | yes |
| | | (ii) List of Boilers Working in | yes | yes |

| | | | | |
|-----------|-------------------------------------|--|-----|-----|
| | | Delhi | | |
| | | (iii) Application form for registration of the boiler, Procedure for Registration and fee structure | yes | yes |
| 8 | Conciliation proceeding | FAQs on conciliation proceeding | yes | yes |
| 9 | Trade Union | (i) FAQs on Trade Union | yes | yes |
| | | (ii) List of various registered Trade Unions | yes | yes |
| | | (iii) Application form for registration of the trade union | yes | yes |
| 10 | Holiday Home | (i) List of various Holiday Homes | yes | yes |
| | | (ii) Procedures for booking Holiday home and fee structures | yes | yes |
| 11 | Welfare Centres | List of Welfare Centres | yes | yes |
| 12 | Welfare Board | List of Welfare Boards | yes | yes |
| 13 | Disaster Management | (i) Duties of various authorities during operation of an Off-Site Emergency Plan, for chemical disaster in Delhi. | yes | yes |
| | | (ii) Names, Addresses & Telephone numbers of Experts/Institutions in the National Capital Territory of Delhi (Annexure I) | yes | yes |
| | | (iii) Names, Addresses & Telephone numbers of National and International Organisations engaged in disaster management activities (Annexure II) | yes | yes |
| 14 | Adjudication Machinery | (i) Details of Labour Courts & Industrial Tribunals | yes | yes |
| | | (ii) List of District Labour Offices and Jurisdiction Area For Industrial Relations (Conciliation) Machinery | yes | yes |
| 15 | Plan Scheme | (i) 10th Five year Plan(2002-07) | yes | yes |
| | | (ii) Annual Plan (2005-06) | yes | yes |
| 16 | Labour Statistics and Miscellaneous | (i) Statistics from population Census 2001 | yes | yes |
| | | (ii) List of Acts Implemented by the | yes | yes |

| | | | | |
|--|--|-----------------------------------|-----|-----|
| | | Labour Department | | |
| | | (iii) Economic Census Data (1998) | yes | yes |
| | | (iv) Factories Act | yes | yes |
| | | (v) Other misc. Labour Statistics | yes | yes |